

JOB DESCRIPTION

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| Title: | Church Engagement and Hubs Lead |
| Reports to: | The CEO |
| Regular Liaison with: | The CEO, Project Manager and the Team |
| Based at: | St Agnes Church, Thomas Street, St Pauls, Bristol, BS2 9LL |
| Sixty-One | <p>Sixty-One's object is to help people with a criminal conviction lead meaningful, crime-free lives. Inspired by verses from Isaiah 61 (from which we take our name) - we do this by offering practical love, relational support and creating community for those on the margins – irrespective of their own faith or lack of it. We also seek to inspire, enable and equip churches and others to participate in this work. We do not seek to convert anyone.</p> |
| Job purpose: | <p>To engage with and preach at churches, highlighting and personally modelling existing and new opportunities for them to become involved with the work of Sixty-One, in each case in ways that are consistent with the Christian faith</p> <p>To be the designated lead for Sixty-One partnered Church Hubs (that provide community-based support for people with a criminal conviction through a range of activities) with the aim of helping people with a conviction lead meaningful lives free from crime.</p> |
| Occupational Requirement: | <p>A full and active understanding of the Christian faith and Jesus' teachings as well as the church landscape are key to this role. It is also considered that the need to preach and personally model the work of Sixty-One to partner churches <u>requires the role to be undertaken by a professing Christian.</u></p> <p>It is considered that this occupational requirement falls within the exceptions in the Equalities Act 2010.</p> |
| Tasks: | <ol style="list-style-type: none">1. To be responsible for the implementation and delivery of the Hubs Strategy as set by the CEO.2. To preach at and be the point of contact for Sixty-One's partnered church Hubs and to keep connected with each of the Hubs by carrying out visits to them, where appropriate, typically every six weeks.3. To provide support, training and advice to Hub leaders and volunteers and assist them in thinking through how they manage their associated risks. |

4. To ensure that qualitative and quantitative data of our work with Hubs is collected and shared within the team.
5. To comply with data protection and safeguarding legislation and to follow up with the CEO (or if applicable, the Chair of Trustees) any concerns raised by the Hubs.
6. With the CEO, to develop opportunities for partnership with new churches to increase community-based support for people with a criminal conviction through a range of activities.
7. To provide referrals, risk management, signposting and ongoing advice tailored to the specific needs of the churches.
8. To engage with churches regarding Sixty-One projects and training programmes
9. To articulate and personally model the Biblical basis of our work to churches and mentors and to preach and share on our work at church services.
10. To stay up to date with current advice and best practice relating to supporting people with a conviction.
11. To have a wide and up-to-date knowledge of relevant services available in Bristol, including knowledge of the benefits system etc, and to be able to signpost Hub leaders to these.
12. To deliver sessions of the MentorMe Training course and lead the Mentor Church Champions Programme.
13. To provide adhoc support to the MentorMe team as directed by the CEO or MentorMe manager, including but not limited to the delivery of MentorMe training and volunteer supervisions, as well as celebration events (including some weekends and evening work).
14. As reasonably required, to assist the CEO and other staff in fundraising activities.
15. To assist with Sixty-One's social media presence and to create resources for churches to assist them in supporting ex-prisoners.
16. Such other tasks as the CEO may reasonably require from time to time.

Essential Person Specification:

1. Proven ability to preach at and build and maintain positive working relationships with churches and community groups
2. Excellent interpersonal, communication and listening skills
3. Mature personality with good contacts in local churches and the wider community
4. Experience of working with and training volunteers
5. Experience of working with people with complex needs
6. Experience and good understanding of managing safeguarding issues
7. Excellent presentation and training skills
8. A can-do attitude with the ability to problem solve
9. Strongly disciplined and self-motivated
10. Good team player, who is reliable and accountable
11. Ability to prioritise workload and meet deadlines
12. Good IT skills, including competency in Microsoft Word, Excel, PowerPoint, Teams and Gmail.
13. Willingness to get the job done and occasionally work outside of normal working hours
14. Commitment to all aspects of Sixty-One's Equal Opportunities policy

Desirable Person Specification:

1. Experience of working in the criminal justice system and/or with people with a criminal conviction
2. Knowledge of local and national organisations and services that support people with a criminal conviction
3. Experience of managing volunteers
4. To hold a full driving licence and have access to a car

TERMS AND CONDITIONS

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| Contract: | The Church Engagement and Hubs Lead will be employed by Sixty-One |
| Remuneration: | Salary for the post will be £18,600 (3 days a week) (FTE £31,000) |
| Working Hours: | 3 days a week (22.5 hours) |
| Pension: | A company pension is offered |
| Expenses: | All allowable and reasonable expenses in connection with work are reimbursed |
| Work base: | The Sixty-One office at St Agnes Church, Thomas Street, Bristol, BS2 9LL or such other location (including working in prisons) as may from time to time reasonably be required. The delivery of training may require travel to third-party venues. |
| Accountability: | The Church Engagement and Hubs Lead will be accountable to the CEO. |

Sixty-One's Christian Ethos:

As stated in the job description, Sixty-One takes specific inspiration from Isaiah 61 to bring hope to men and women who have found themselves caught up in the criminal justice system. However, it is not a faith-based organisation.

This role involves preaching at and liaising with churches based on a shared understanding of Sixty-One's Christian ethos as they pertain to supporting prisoners and ex-prisoners as well as articulating the Biblical basis of our work. It also involves a significant amount of work with mentors who are drawn from local churches, including praying for mentors when requested, delivering training, linking mentoring and faith principles.

It is considered that there is an occupational requirement for this role to be undertaken by a professing Christian and that this falls into the exceptions in the Equalities Act 2010.